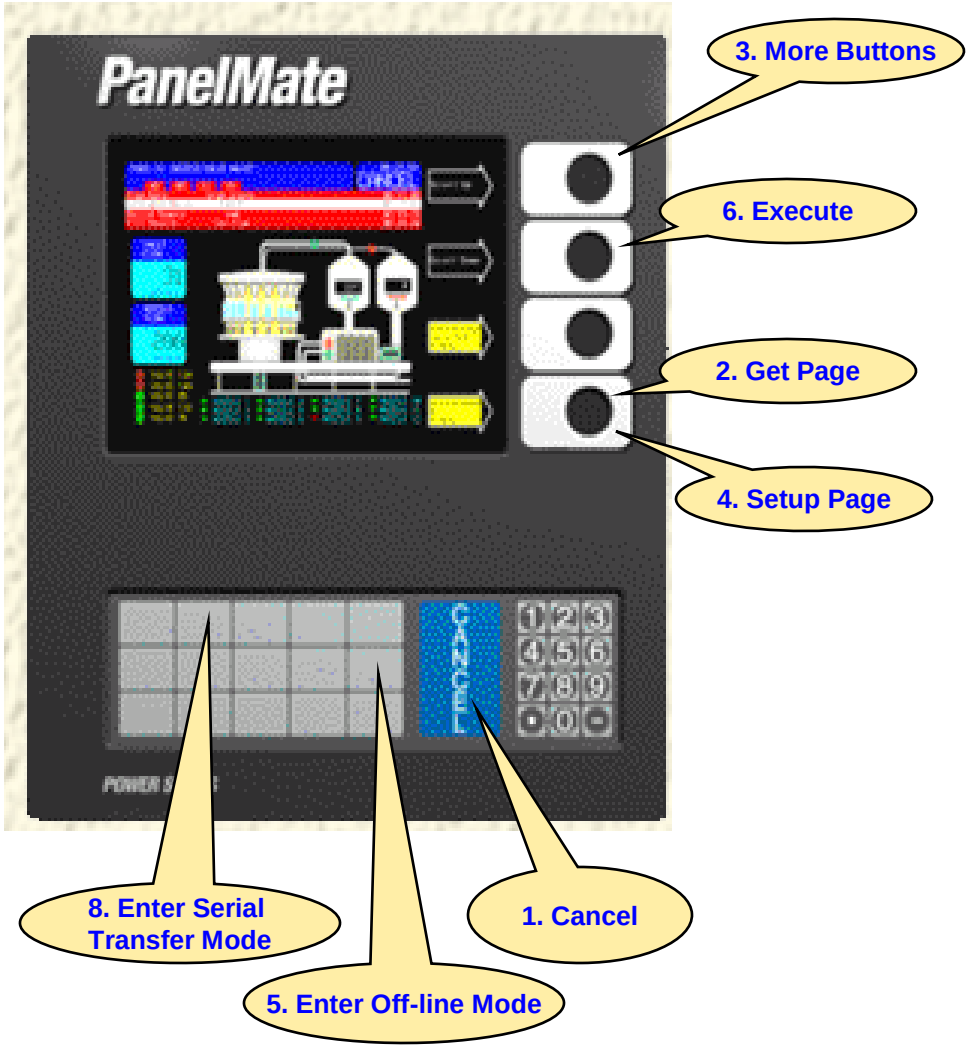
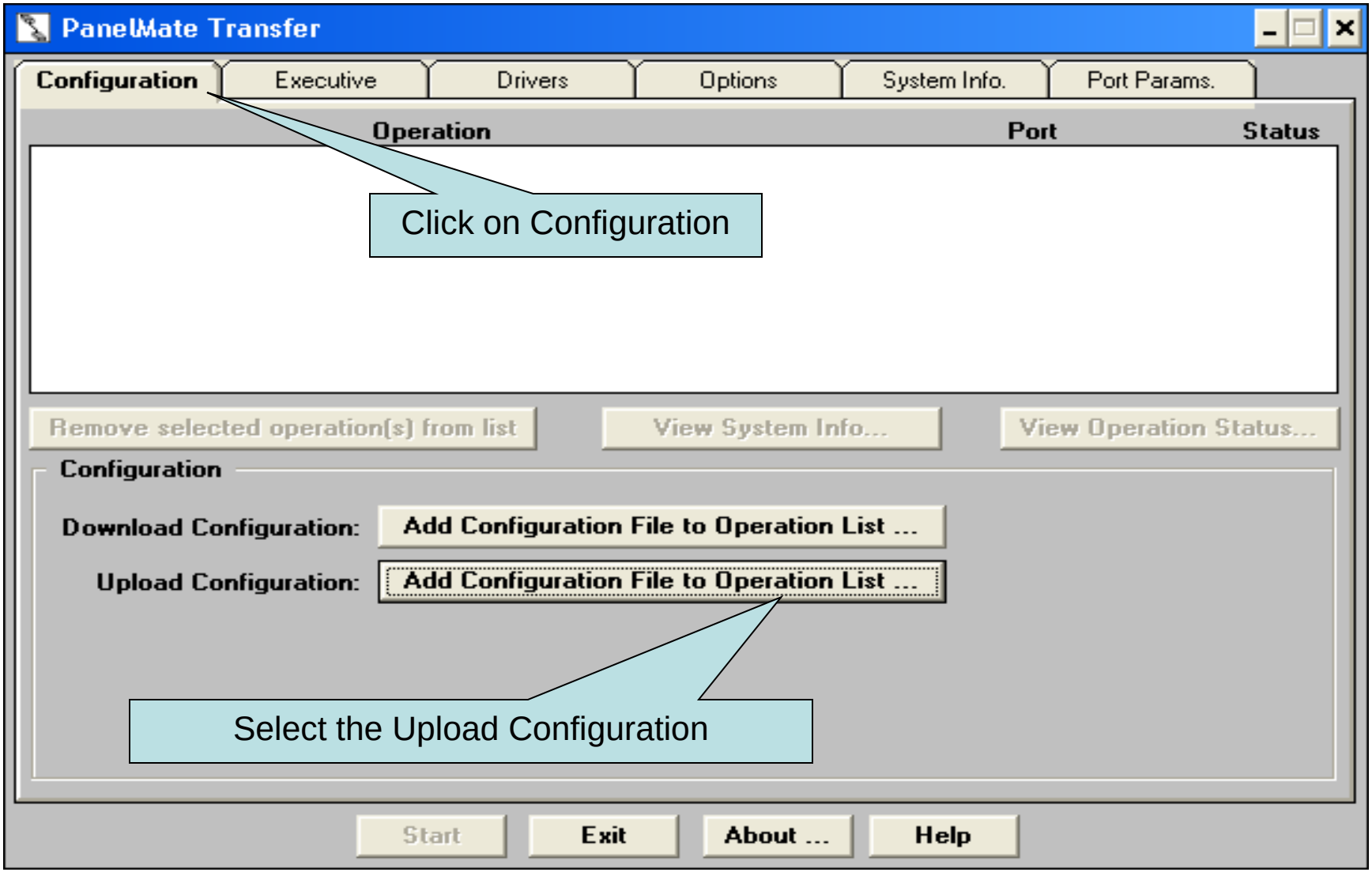
# Preparing the PanelMate for transfer



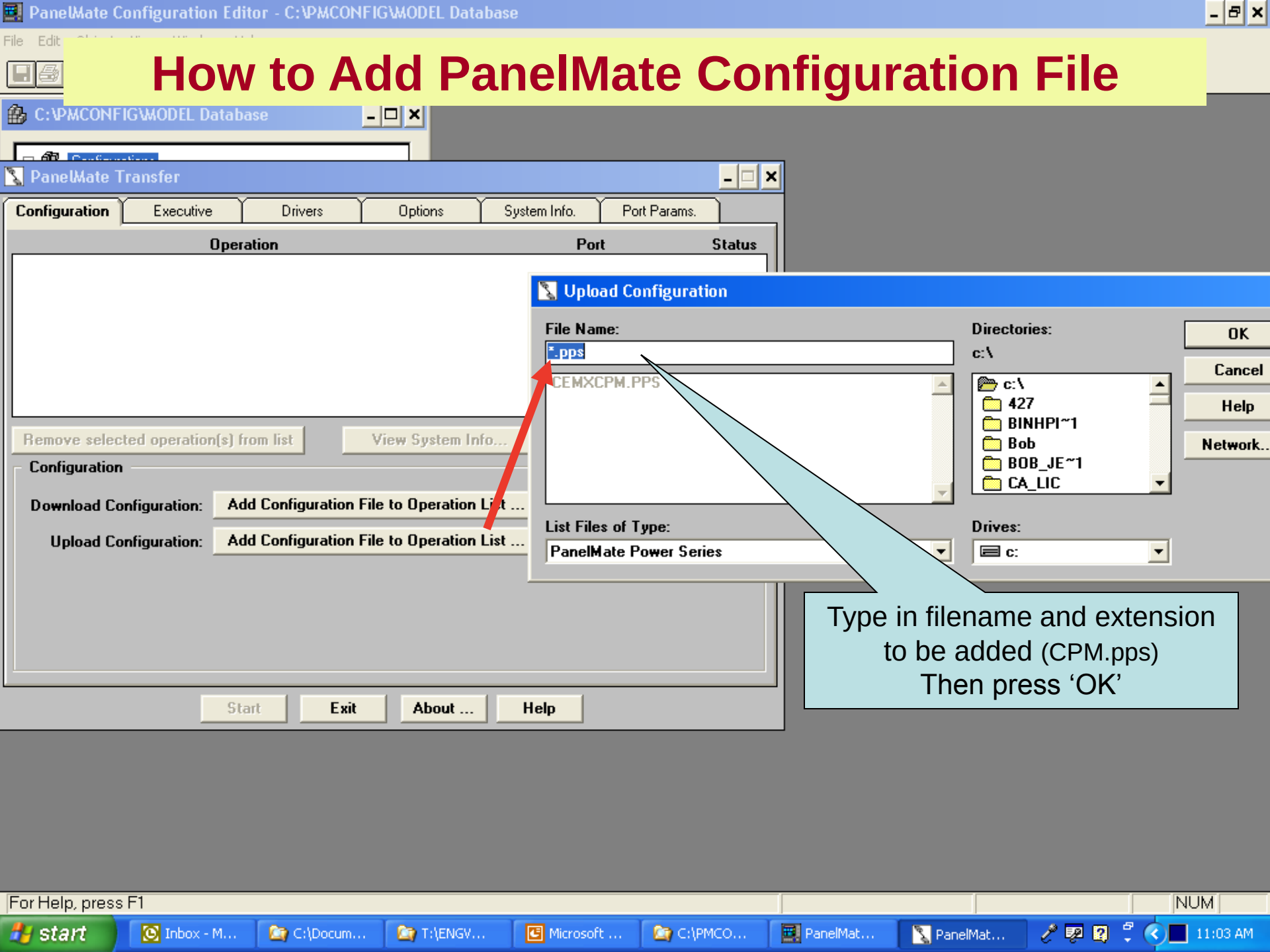
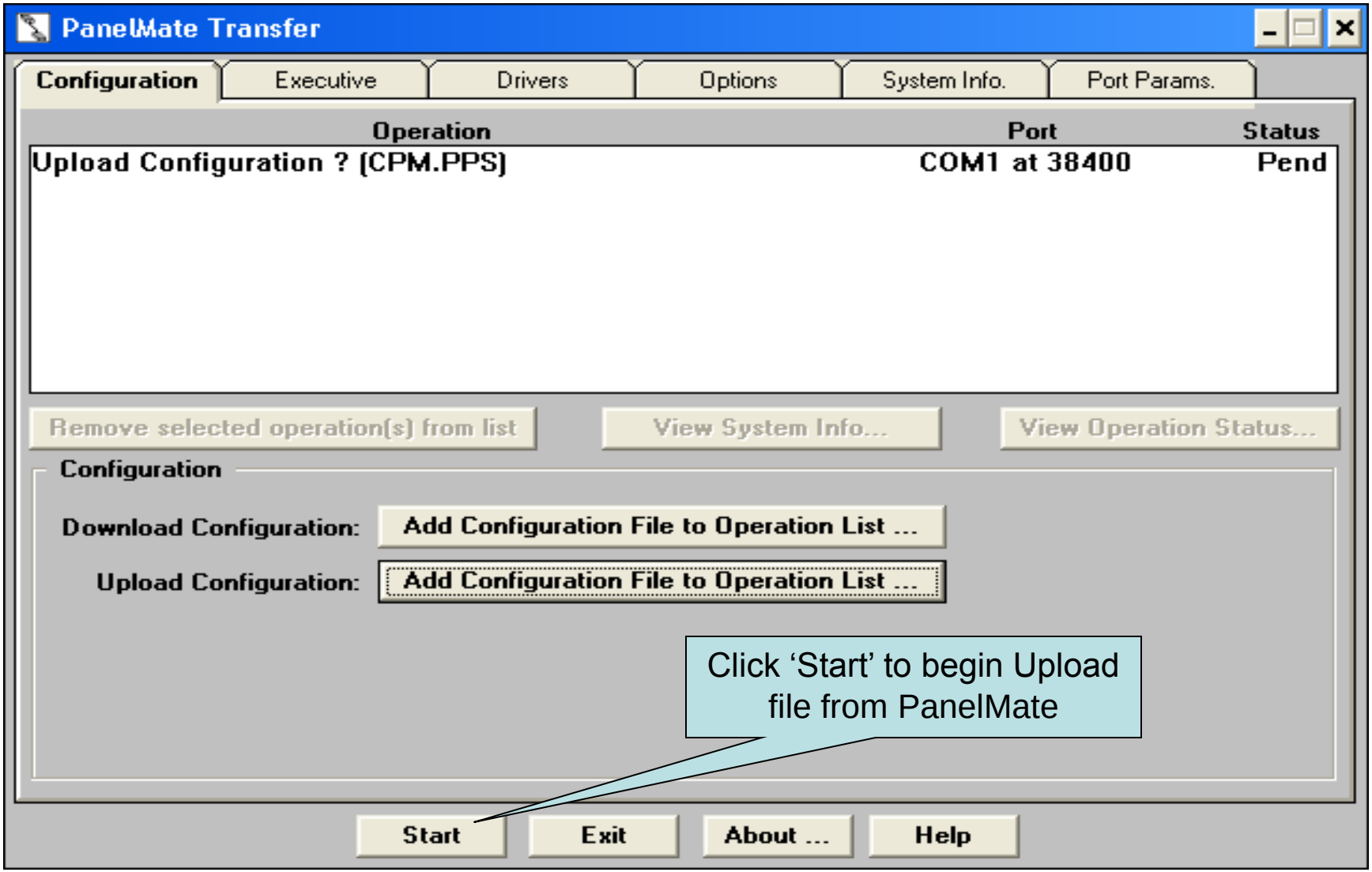

**Enter Serial Transfer Mode:**

1. Select the ‘CANCEL’ template.
2. Press the control button labeled ‘Get Page’.
3. Press the control button labeled ‘More Buttons’.
4. Press the control button labeled ‘Setup Page’.
5. Select the ‘Enter Off-line Mode’ template.
6. Press the control button labeled ‘Execute’.
7. Key-in password via the numeric keypad, then press the control button labeled ‘Enter Password’.
8. Select the ‘Enter Serial Transfer Mode’ template.
9. Remove cable from Panelmate port 1 .
10. Connect the Computer -> Panelmate cable to port 1 in the back off the Panelmate.
11. Panelmate ready to transfer file.

# How to Upload PanelMate Configuration File



# How to Add PanelMate Configuration File



# You are now ready to Transfer - Upload